



# **WSHHRA Business Meeting Minutes March 24, 2017 Suncadia Lodge Cle Elum, Washington**

## **Call to Order**

Meeting called to order by President, Manda Scott at 9:00am.

**Approval of Business Meeting Minutes - September 2016 Meeting Minutes - approved**

## **Treasurer's Report -**

The treasurer's report and budget were presented to the membership. Generous support from the vendors allowed for a profit for this conference. (See attached).

Insurance – A question was raised regarding the insurance requirement for the organization. ASHHRA requires liability insurance for events and conferences as well as leadership coverage.

## **Membership Report – Amy Etelamaki**

As of this date, we have 252 active members, 93 new members, 9 business partners and 54 organizations. The membership report will be sent out via the Google Group in the fall since we will not be holding a conference due to the ASHHRA Annual Conference scheduled for September in Seattle. See attached report.

## **Legislative report – Kimberly Washburn**

Updates were presented during the conference.

## **Chapter Host Committee - ASHHRA**

Kimberly Washburn discussed the opportunities, benefits and requirements for Volunteers at the ASHHRA Conference. Those interested in volunteering should contact Kimberly Washburn at [KimberlyWashburn@YVMH.org](mailto:KimberlyWashburn@YVMH.org) by April 15, 2017.

## **HR Metrics Report – Lisa McDaniel**

Reports for 2016 were compiled and distributed. We had 19 participants and gathered excellent information to share with the membership.

## **Website Update – Lisa McDaniel**

The calendar link is on the website and is active.

**Communications Report – Anita Castellanos** - Google and Facebook platforms are being utilized. Views have increased and we will be working on other platforms to boost visibility.

**ASHHRA Report – Juliet Nelson, ASHHRA Board Member**

The CHHR Certification Exam will be offered at the ASHHRA annual conference this fall in Seattle. Applications will be accepted through April 7.

The ASHHRA board has recognized a decrease in membership. Multi-generational needs have contributed to the decline and need to be addressed. An open exchange of information sharing is being developed to provide networking opportunities.

Leadership opportunities with the board will include a membership person.

**President's Updates – Manda Scott**

- 2017 ASHHRA Conference will be held in Seattle, therefore WSHHRA will not be holding a fall conference.

**Past President's Report – Chandra Rodriguez**

Nominations are being taken for 2018 open Board positions including:

- President –Elect
- Legislative Liaison
- Secretary

If interested please let Chandra know. Elections will be held in August and results will be announced in September.

Nominations are being accepted for the **Kathy Franz Award**. Forms are available on the website. The award winner will be announced in September.

The group was asked for suggestions and ideas to enhance WSHHRA membership. Ideas may be submitted to the board members directly. Members can monitor our social media platforms for updates.

Drawings were held for ASHHRA memberships.

Meeting adjourned at 9:28am