



WSHHRA Business Meeting Minutes October 18, 2018 Alderbrook Resort and Spa Union, Washington

Call to Order

Meeting called to order by Past President, Manda Scott at 2:57

Approval of Business Meeting Minutes – March 2018 Meeting Minutes -

Treasurer's Report – Marlo Willis

Marlo shared the current financial statement. We received a \$500 check from ASHHRA for the Chapter Award. It's expensive to hold conferences especially at Suncadia, we will be unlikely to hold conferences there. We are about \$6000 in the red this year – due to a down turn in membership dues and vendor participation. This will be posted on the website.

Past President Report – Manda Scott

Nominations are being taken for 2019 open Board positions including:

- President –Elect – 3 year term
- Communications Liaison
- Secretary
- Treasurer
- Website

If interested please let Manda know. We need a brief bio and information for the ballot. Elections will be held in November and results will be announced as soon as the election is complete.

We received our 2 Star award at the ASHHRA Annual Conference in Pittsburg, PA.

Membership Report – Cindy Paget

As of this date, we have 220 renewing members, and 70 new members for a total of 290 members. Renewal notifications will be going out for 2019. Dues will remain the same for 2019. We will be sending out a survey to our members for input and ideas.

Legislative report – Becky Bailey

Jeff and Matt covered the current legislative topics well. Network with other organizations to check in with what they are doing about the legislative changes.

HR Metrics Report – Lisa McDaniel

We need more people to complete this survey to ensure that the data is relevant and reliable. It is easy to do – if we don't get at least 15 responses – we will not be running the survey. We may be doing a webinar on how to collect this data.

Communications Report – We will be doing a refresh on our Facebook, Linked In, and Google Groups when we onboard a new liaison.

President-Elect Report – Carrie Youngblood

We are seeing changes in how our finances are going and seeing a decline in people attending conferences and a decline in our business partners to attend the conference. This association is really important to the smaller entities – we want to find out why the larger organizations aren't participating. We can look at virtual opportunities and doing one day on a focused topic. Metrics is an important topic – the survey is important so we want to make sure we are educating everyone on how to collect this data. Go sees, white papers – keeping the networking spirit alive- we will be sending out a membership survey. Being progressive in our work – marketing and branding ourselves in a way that is more enticing. President-Elect – the role is to plan two conferences in a year, looking at sharing the opportunity to plan with others – we may be restructuring some of the positions on the board. We will be holding a planning retreat on January 25, 2018.

Meeting adjourned at 3:17pm