



**WSHHRA Business Meeting Minutes**  
**Issaquah, Washington**  
**April 26, 2013**

**Present:** President Juliet Nelson called the meeting to order at 8:00 a.m.

**Gift Drawing Passport:** Juliet reminded members to be sure to collect all the Business Partner signatures so they are eligible for the drawing.

**Certificates of Attendance:** WSHHRA was awarded 7 HRCI Strategic Credits for the workshop. Certificates will be available for pick-up in the hallway.

**Minutes:** Minutes from the last Business Meeting were distributed. There was a motion to approve the minutes as presented. The minutes were approved.

**Presidents Report:** Juliet reported that the chapter has decided not to affiliate with ASHHRA at this time. The Board reviewed the new guidelines, costs that the chapter would incur and if this investment provided a good return on investment (ROI). The Board held a conference call with ASHHRA and they stated they hated to lose us as a chapter. AHA has asked that all chapters be incorporated and that would be a cost to the chapter. In addition we would be required to have liability insurance. We are looking at the cost of this insurance. In addition ASHHRA does not provide any financial support to the chapter. By not affiliating, this does not restrict our members from joining ASHHRA individually. We still encourage membership. There are other chapters that are also not affiliating. An additional concern was regarding the membership requirements to join ASHHRA and we felt the threshold was high. ASHHRA does present a good annual conference and we encourage members to attend.

The Board has reviewed the budget and will continue to pay the ASHHRA dues for our President, President Elect and Membership positions. This way we can continue to provide updates from ASHHRA.

**President Elect:** Kimberly Washburn thanked everyone for attending the Spring Conference. She indicated that she has begun to plan for the Fall Conference in Walla Walla September 11 – 13. She is looking for speakers and if you have ideas please let her know. The tentative theme of the fall workshop is Change Management and HR's Seat at the Table.

**Past President:** Beki Lischalk commented that this conference has had record breaking attendance. She stated that we will be looking for new Board members and if you are interested in serving as a volunteer member, to please let her know. We are currently looking for a candidate for the Secretary position.

In addition, we are looking for nominations for the Kathy Franz leadership award. Applications will be available on the website.

**Membership:** Amanda Adams provided a handout with the membership report. She reported that WSHHRA currently has 210 active members and 52 new members. The Board has set a goal of 5% increase for 2013. Next year she will be looking for volunteers to assist with outreach to other healthcare organizations. If members are interested in helping, they can contact Amanda to volunteer. Amanda reported that members are appreciative of the new member packets and the GoogleGroup function is a good selling point for membership.

**Treasurer's Report:** Marlo provided the Treasurers report. Our current bank balance is \$87,000. The budget will be posted to the website to ensure transparency.

**Legislative and Labor:** John Pabarcus distributed legislative information in the conference packets. He continues to provide members with information from WSHA. Currently Olympia is focusing on funding education. WSHHRA will continue to provide updates on important topics such as OFCCP regulations.

**Secretary Report:** Carolyn Tucker provided copies of the last Business Meeting minutes. There was a motion to approve the minutes are presented.

**Website:** Lisa McDaniel provided an update on website activities. She stated that the Kathy Franz nomination form can now be downloaded, just click on the "About" tab.

**WSHHRA Metrics Survey:** The Board would like to develop HR Metrics from the membership and a survey. We continue to work on this project.

**Communication:** The Board continues to support the use of GoogleGroups, Facebook, and LinkedIn. We continue to monitor subjects on GoogleGroup and as a reminder we cannot ask for compensation information.

**Charity Contributions:** We are collecting contributions to the Issaquah Food and Clothing bank.

**Conference Evaluation Forms:** We value members input on WSHHRA and conferences, so please provide us with feedback.

There was no new business.

The meeting adjourned at 8:24 a.m

Prepared by:

Carolyn Tucker

WSHHRA Secretary